

City of Sanctuary UK

Charity number 1184613

Annual Report and Financial Statements

for the year ended 31 December 2021



City of Sanctuary UK



West Yorkshire Community Accounting Service

City of Sanctuary UK

Annual Report and Financial Statements for the year ended 31 December 2021

Contents	Page
Trustees' report	2 to 6
Examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the accounts	10 to 15

Prepared by West Yorkshire Community Accountancy Service CIO

City of Sanctuary UK

Trustees' report for the year ended 31 December 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Jonathan Ellis	Chair	Resigned September 2021
Amani Yahya	Co-Chair	
Rebecca Novell	Co-Chair	Appointed September 2021
Herbert Dirahu	Vice Chair	
Andrew White	Treasurer	
Adrian Bulley	Secretary	Resigned November 2021
Joseph Chivayo		
Pamela Inder		Resigned September 2021
Ben Margolis		
Jeff Morgan		
Richard Williams		
Yusuf Ciftci		Appointed September 2021

Charity number 1184613 Registered in England and Wales

Registered and principal address

PO Box 384
Leeds
L26 1GJ

Bankers

Co-operative Bank plc
P O Box 250
Skelmersdale
WN8 6WT

Hampshire Trust Bank plc
55 Bishopsgate
London
EC2N 3AS

The Charity Bank Ltd
Fosse House
182 High Street
Tonbridge TN9 1BE

Redwood Bank Limited
Suite 101, The Nexus Building
Broadway
Letchworth Garden City
Hertfordshire SG6 3TA

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO), formed on 26 July 2019 and governed by a CIO - Association constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Trustees may also be co-opted by the members or by the other trustees in the course of the year.

City of Sanctuary UK

Trustees' report (continued) for the year ended 31 December 2021

Introduction

City by city, community by community, City of Sanctuary UK is building welcome for people seeking sanctuary*. From community groups to schools and universities, local councils to libraries and theatres, we work with individuals, groups and organisations in every area and sector. The community groups and streams/awards programmes we support enable opportunities for everyone to play their part in building a more welcoming, inclusive and compassionate society. From small acts of kindness to big political change, our inclusive networks are building a better, fairer, kinder society - for everyone.

We are working towards the concepts of welcome, inclusion and compassion being embedded across mainstream society, so that wherever people seeking sanctuary go - schools, services, businesses, faith and community groups, their own neighbourhoods and streets, they will find people who welcome them and understand why they are here. Through building a movement of welcome we are improving inclusion and community cohesion for the benefit of everyone.

* People seeking sanctuary is our preferred term in most contexts as this focuses on people first as opposed to their immigration status.

The charity's objects

1. To advance the education of the public in general and in particular the City of Sanctuary network in subjects relating to refugees and those seeking asylum in such ways as the trustees shall think fit in particular but not exclusively by:
 - a Supporting, promoting and organising the City of Sanctuary network, including identifying the needs of the network and establishing projects or resources to address them;
 - b Raising awareness of the work of City of Sanctuary network to the public and media;
 - c Encouraging cities, towns, villages, regions, areas, places, organisations and institutions to become welcome and safe, through the provision of information, advice and support;
 - d Advancing the education and training of people who are refugees or asylum seekers;
 - e Liaising with other private, voluntary and statutory organisations on relevant issues.
2. The promotion of equality and diversity for the public benefit by: promoting activities to foster understanding between people from diverse backgrounds including promoting activities to foster understanding between the general public, refugees and asylum seekers.

Our approach

To achieve our vision of welcome we work with others to contribute to building an even broader social movement. City of Sanctuary's networks feed into this broader movement. We believe that a UK that truly welcomes refugees is possible. By bringing people together, celebrating our shared humanity and encouraging people to put their compassion into action, we can build strong, welcoming, cohesive communities. Whilst the networks have the flexibility to determine how best to work towards this vision, the following principles apply to all who are committed to working towards our vision:-

- 1 Create opportunities for relationships of friendship and solidarity between people living in receiving communities and people seeking sanctuary;
- 2 Communicate a positive vision of welcome by promoting the counter-narrative to negative rhetoric and celebrating the contribution of people seeking sanctuary;
- 3 Work with people seeking sanctuary, ensuring that they are not just active participants but are empowered to be part of decision making processes at all levels and in all activities;
- 4 Promote understanding of asylum and refugee issues, especially by enabling the voices of people seeking Sanctuary to be heard directly;
- 5 When possible (if your context allows) mobilise support for campaigns which aim to make a difference to the lives of people seeking sanctuary;
- 6 Facilitate partnership working and network development across places of sanctuary and support collaboration on common cause issues.

City of Sanctuary UK

Trustees' report (continued) for the year ended 31 December 2021

Our strategic objectives

- 1 Provide network coordination and support to the City of Sanctuary network of groups in order to increase the number of groups, bring about an expansion in the activities undertaken and improve the engagement and participation of people seeking sanctuary;
- 2 Facilitate communications across City of Sanctuary networks to share information, promote a positive message of welcome for people seeking sanctuary and enable the voices of people seeking sanctuary to be heard directly;
- 3 Develop and promote Streams of Sanctuary and awards work in order to embed welcome within mainstream spheres of society and ensure that people seeking sanctuary are engaged, and can participate, in streams and awards initiatives;
- 4 Contribute towards movement building through building partnerships, ensuring the participation of people seeking sanctuary and mobilising support for advocacy and campaigning initiatives.

Our main activities

To achieve our vision of welcome we work with others to contribute to building an even broader social movement. City of Sanctuary's networks feed into this broader movement. We believe that a UK that truly welcomes refugees is possible. By bringing people together, celebrating our shared humanity and encouraging people to put their compassion into action, we can build strong, welcoming, cohesive communities. Whilst the networks have the flexibility to determine how best to work towards this vision, the following principles apply to all who are committed to working towards our vision:-

We provide advice, support, training, vital resources, webinars and collaboration opportunities to support the following:-

(i) City of Sanctuary groups

We now have 123 City of Sanctuary groups in villages, towns, cities and regions across the UK who are working towards our vision of welcome in a variety of ways depending on their context. This flexibility enables grassroots movement building to flourish, although we do have some general guidelines which explain successful approaches. In 2021 we have provided one-to-one advice and webinars to support groups on a variety of areas, including how to undertake welcoming activities (drop in's, support for new arrivals etc), to work with schools, universities and how to engage with local authorities. We have also facilitated regular regional/national meetings enabling groups to share best practice.

(ii) Streams of Sanctuary & Awards programmes

In 2021 we witnessed an enormous growth of interest in our Streams of Sanctuary and Awards programmes. These programmes have enabled us to be a catalyst and reach out to mainstream organisations to spread a culture of welcome and support. Our work to develop and promote the streams programmes includes facilitating opportunities for 'communities of practices' to come together to embed the concepts of welcome, inclusion and compassion, together with others (including people seeking sanctuary). The Schools of Sanctuary stream is the fastest growing stream, averaging 10 enquiries from schools a week.

In order to celebrate the organisations who go above and beyond to support and welcome people seeking sanctuary, we have the Sanctuary Awards programmes. Any community group, private organisation, public sector service or other bodies which contribute towards the vision of welcome can apply for the award. Our work in this area includes supporting the appraisal process, which includes ensuring participation of someone with lived experience of seeking sanctuary and an expert in the field.

(iii) Local Authority Network

Since its launch in December 2020 the Local Authority Network has been hugely successful and has engaged with 77 local authorities in its first year (through one-to-one discussions and attendance at one of the four Thematic Network Meetings). We have 18 local authorities officially signed up to the network, 2 having received a 'Council of Sanctuary Award' and 16 committed to pursuing the Award. There is a huge potential to further develop this network; its impact is enormous as it is encouraging local authorities to employ strategies, policies and practices that embed welcome, inclusion and compassion.

City of Sanctuary UK

Trustees' report (continued) for the year ended 31 December 2021

Our main activities - continued

(iv) Contribution to the movement

As part of our commitment to building a movement, in 2021 we were proud to become members of the Together With Refugees coalition (as well as continuing to support other coalition campaigns). We were able to mobilise and empower the City of Sanctuary networks to campaign for a more effective, fair and humane approach for people seeking sanctuary. In 2021 we consulted with our networks on our next three-year strategy and there was a consensus that we need to do more to oppose policy and legislation that actively creates an unwelcoming environment and is a very real barrier to our vision.

(v) Empowering people with lived experience

In 2021 we worked to further develop and strengthen the Sanctuary Ambassador Network, it has now become a vibrant, inclusive and creative team of advocates passionate about building a culture of welcome and encouraging others to join the movement for a fair, effective and humane asylum system. We have succeeded in supporting a new generation of Sanctuary Ambassadors who are empowered and equipped to bring the voice of people who seek sanctuary into mainstream society.

In 2021 we took the opportunity to refine the Sanctuary in Politics Course, creating a handbook and a guide to delivering the course. The course is an innovative learning course developed to empower and inform people seeking sanctuary about how the UK political system works, campaigning techniques and how to work with the media effectively. Guided by experts in the field, this course helps equip a new generation of refugee and migrant leaders to reach their full potential. In 2021, in partnership with the Refugee Council, we delivered the 'Local Government' element of the course for participants living in London.

The Experts by Experience Operational Advisory Group also underwent a review of its terms of reference and appointed new members in 2021. Throughout the year the group influenced how we delivered on our strategic objectives and also inputted into strategy/organisational development.

Our achievements and performance in 2021

We have continued online working and have embraced this new way of working which has enabled us to increase engagement with our networks and expanded our reach further into mainstream sectors. We have been able to facilitate far more events, activities and training. Some of the highlights were:-

4 new resource packs – Schools of Sanctuary, Colleges of Sanctuary, Libraries of Sanctuary and Maternity Stream of Sanctuary (Maternity Pack to be launched in 2022)

55 webinars and online events held in 2021 (attendance averaged between 60-120 people e.g. AGM and conference attended by 145 on day one and 120 on day two, a University of Sanctuary conference with 22 sessions and attended by 392 people)

2,931 subscribers to our monthly newsletters (newsletters then get forwarded by group and stream leads)

13 Libraries and Museums of Sanctuary – 8 awarded in 2021

337 Schools of Sanctuary – 51 awarded in 2021

77 Local Authorities 2021, 18 signed up to the network; 2 awarded

27 Arts Organisations of Sanctuary

24 Universities – 5 awarded in 2021; working with 44 universities

7 Colleges – 3 awarded in 2021

3 Gardens of Sanctuary – all awarded in 2021

250k people reached on social media

18 Sanctuary Ambassadors & 8 Operational Advisory Group members

City of Sanctuary UK

Trustees' report (continued) for the year ended 31 December 2021

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Asylum Matters project

In December 2020 a new charity "Asylum Matters" was registered. It took over the assets, liabilities and activities of the Asylum Matters project on 1 March 2021. The value of net assets transferred to the new charity was £81,247.

Financial review

The net income for the year, excluding the transfer of assets to Asylum Matters, was £19,178, including net expenditure of £17,050 on unrestricted funds and net income of £36,228 on restricted funds after transfers.

We are very grateful for the support shown by all of our funders, several of whom have provided additional funds to counteract the adverse effects of the pandemic.

Details of grants and donations received are shown in note 2 to the accounts.

At the time of signing these accounts the charity has been impacted by the global Covid-19 virus. The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £158,594.

The expected reduction in free reserves did not arise due the continued effect of the pandemic.

The trustees have decided that the minimum level of unrestricted reserves should be between £70,000 and £140,000, representing approximately 3 - 6 months of annual recurring expenditure. The purpose of retaining the reserves is to enable the smooth running of the charity and to enable an orderly winding up should the charity need to close. The trustees expect the level of free reserves to be reduced in 2022 to less than £140,000.

Signed on behalf of the board of trustees on 21 April 2022

Andrew White (Trustee)

City of Sanctuary UK

Independent examiner's report to the trustees of City of Sanctuary UK

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2021, which are set out on pages 8 to 15.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

13 May 2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

City of Sanctuary UK

Statement of Financial Activities

(including summary income and expenditure account)

for the year ended 31 December 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	139,108	202,108	341,216	498,536
Other income		6,537	-	6,537	5,796
Bank interest		2,171	-	2,171	754
Total income		147,816	202,108	349,924	505,086
Expenditure on:					
Salaries, NIC and pensions	(3)	160,142	123,551	283,693	457,568
Recruitment, training and subscriptions		56	-	56	2,253
Payroll and pension administration		1,920	338	2,258	3,704
Travel expenses		25	50	75	6,410
Volunteer expenses		590	2,256	2,846	3,028
Rent and room hire		708	-	708	4,345
Telephone and internet		1,009	485	1,494	2,069
Postage and stationery		832	340	1,172	1,336
Website, web development and I.T.		7,510	699	8,209	8,157
Insurance		744	-	744	920
Independent examination		1,320	-	1,320	1,320
Meeting and event costs		-	-	-	1,962
Equipment and materials		3,948	1,462	5,410	2,223
Other administrative costs		5,837	1,129	6,966	2,534
Contribution to host organisations		-	650	650	13,250
Direct project delivery costs		185	769	954	12,162
Trustee travel		180	-	180	221
Consultancy		-	13,758	13,758	17,806
Depreciation		-	253	253	577
Transfer to Asylum Matters CIO		-	81,247	81,247	-
Total expenditure		185,006	226,987	411,993	541,845
Net income / (expenditure)		(37,190)	(24,879)	(62,069)	(36,759)
Transfers between funds		20,140	(20,140)	-	-
Net movement in funds		(17,050)	(45,019)	(62,069)	(36,759)
Fund balances brought forward		175,644	100,405	276,049	312,808
Fund balances carried forward	(4)	158,594	55,386	213,980	276,049

All incoming resources and resources expended derive from continuing activities.

City of Sanctuary UK
Balance sheet
as at 31 December 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets (5)	-	-	-	253
Total fixed assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>253</u>
Current assets				
Debtors and prepayments (6)	1,580	-	1,580	2,123
Cash at bank	<u>179,899</u>	<u>55,386</u>	<u>235,285</u>	<u>285,568</u>
Total current assets	<u>181,479</u>	<u>55,386</u>	<u>236,865</u>	<u>287,691</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (7)	<u>12,615</u>	<u>-</u>	<u>12,615</u>	<u>8,645</u>
Total current liabilities	<u>12,615</u>	<u>-</u>	<u>12,615</u>	<u>8,645</u>
Net current assets / (liabilities)	<u>168,864</u>	<u>55,386</u>	<u>224,250</u>	<u>279,046</u>
Total assets less current liabilities	<u>168,864</u>	<u>55,386</u>	<u>224,250</u>	<u>279,299</u>
Creditors: amounts falling due after one year (8)	<u>10,270</u>	<u>-</u>	<u>10,270</u>	<u>3,250</u>
Net assets	<u>158,594</u>	<u>55,386</u>	<u>213,980</u>	<u>276,049</u>
Funds				
Unrestricted funds	158,594	-	158,594	175,644
Restricted funds	<u>-</u>	<u>55,386</u>	<u>55,386</u>	<u>100,405</u>
Total funds	<u>158,594</u>	<u>55,386</u>	<u>213,980</u>	<u>276,049</u>

The financial statements were approved by the board of trustees on 21 April 2022

Andrew White (Trustee)

City of Sanctuary UK

Notes to the accounts

for the year ended 31 December 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets are included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

City of Sanctuary UK
Notes to the accounts continued
for the year ended 31 December 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
City of Sanctuary	-	-	-	-
Barrow Cadbury Trust	-	141	141	35,100
City Bridge Trust	-	32,850	32,850	-
Esmee Fairbairn Foundation	40,000	-	40,000	60,000
HMRC Coronavirus Job Retention Scheme	-	3,419	3,419	-
HT and LB Cadbury Charitable Trust	1,000	-	1,000	-
Network for Social Change	-	7,251	7,251	17,224
Paul Hamlyn Foundation	-	70,000	70,000	-
The Tudor Trust	27,000	-	27,000	20,000
Unbound Philanthropy	50,000	-	50,000	50,000
AB Charitable Trust	-	-	-	15,000
Joffe Charitable Trust	-	-	-	35,000
SHED	-	-	-	30,000
Women's World Day of Prayer	-	-	-	8,194
"Far From Home" donations	-	-	-	10,455
Other donations	21,108	947	22,055	7,313
	-	-	-	-
Asylum Matters	-	-	-	-
Joseph Rowntree Charitable Trust	-	12,500	12,500	57,000
Paul Hamlyn Foundation	-	50,000	50,000	50,000
The Tudor Trust	-	25,000	25,000	32,000
Barrow Cadbury Trust	-	-	-	30,000
Ben and Jerry's Foundation	-	-	-	1,000
Lloyds Bank Foundation	-	-	-	40,250
	<u>139,108</u>	<u>202,108</u>	<u>341,216</u>	<u>498,536</u>

3 Staff costs and numbers	2021 £	2020 £
Gross salaries	259,761	423,486
Social security costs	20,060	26,816
Employment allowance	(4,000)	(7,000)
Pensions	7,872	14,266
	<u>283,693</u>	<u>457,568</u>

The average number employees during the year was 13.7, being an average of 7.7 full time equivalent (2020: 18.9, 13.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021 £	2020 £
Costs of the scheme to the charity for the year	7,872	14,266
Amount of any contributions outstanding at the year end	-	-

City of Sanctuary UK
Notes to the accounts continued
for the year ended 31 December 2021

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
City of Sanctuary					-
"Far from Home" concerts	20,140	-	-	(20,140)	-
Support for strategic planning	364	-	364	-	-
Barrow Cadbury Trust	27,292	338	27,630	-	-
Maternity Stream	8,194	-	3,338	-	4,856
City Bridge Trust	-	32,850	21,213	-	11,637
Network for Social Change	-	7,251	5,772	-	1,479
Paul Hamlyn	-	70,000	33,336	-	36,664
Sanctuary Schools	-	750	-	-	750
HMRC CJRS	-	3,419	3,419	-	-
					-
Asylum Matters					-
Main project	35,519	87,500	123,019	-	-
Transition to new charity	5,787	-	5,787	-	-
Lloyds Bank Foundation	3,109	-	3,109	-	-
	<u>100,405</u>	<u>202,108</u>	<u>226,987</u>	<u>(20,140)</u>	<u>55,386</u>

Fund name

Purpose of restriction

City of Sanctuary

"Far from Home" concerts	Funding raised through the Far from Home concerts. The purpose of the funds is to benefit the education and support of asylum seekers and refugees. £20,140 has been transferred to unrestricted funds with the agreement of the principal fundraiser.
Support for strategic planning	Funding from the Tudor Trust towards strategic planning.
Barrow Cadbury Trust	Funding from the Barrow Cadbury Trust Covid Support Fund.
Maternity Stream	Funding from the Women's World Day of Prayer towards costs of developing our maternity stream across the UK.
City Bridge Trust	Funding for a regional co-ordinator for the London area.
Network for Social Change	Funding to build capacity to develop and promote Streams of Sanctuary and awards work.
Paul Hamlyn	Grants towards core salary costs and evaluation of the Charity's work.
Sanctuary Schools	Donation for work in schools
HMRC CJRS	Towards the salary costs of furloughed staff.

Asylum Matters

Main project	Note - the expenditure includes net balances transferred to the CIO. For the Asylum Matters Project.
Transition to new charity	Funding from the Joseph Rowntree Charitable Trust and the Tudor Trust towards the cost of setting up and registering a new charity for Asylum Matters.
Lloyds Bank Foundation	Funding from the Lloyds Bank Foundation towards the cost of Asylum Matters campaigns managers in Yorkshire and Humberside, and in the North West of England.

City of Sanctuary UK
Notes to the accounts continued
for the year ended 31 December 2021

5 Tangible assets	Office equipment	Total
	£	£
Cost		
At 1 January 2021	2,313	2,313
Additions	-	-
At 31 December 2021	<u>2,313</u>	<u>2,313</u>
Depreciation		
At 1 January 2021	2,060	2,060
Charge for year	337	337
At 31 December 2021	<u>2,397</u>	<u>2,397</u>
Net book value		
At 31 December 2021	<u>(84)</u>	<u>(84)</u>
		<u>84</u>
At 31 December 2020	<u>253</u>	<u>253</u>

6 Debtors and prepayments	2021	2020
	£	£
Prepayments	640	1,919
Accrued income	435	-
Other debtors	505	204
	<u>1,580</u>	<u>2,123</u>

7 Creditors and accruals	2021	2020
	£	£
Trade creditors	2,071	4,992
Accruals	1,320	1,320
Deferred income (see note below for analysis)	8,334	2,333
Other creditors	890	-
	<u>12,615</u>	<u>8,645</u>

8 Creditors: amounts falling due after one year	2021	2020
	£	£
Deferred income (see note below for analysis)	10,270	3,250
	<u>10,270</u>	<u>3,250</u>

9 Deferred income	Released from last year	Income received	Recognised in the year	Deferred to next year
	£	£	£	£
Income from Universities	5,583	19,000	5,979	18,604
	<u>5,583</u>	<u>19,000</u>	<u>5,979</u>	<u>18,604</u>

Item name	Reason for deferral
Income from Universities	Fees charged to universities for accreditation for a period of 3 years.

City of Sanctuary UK
Notes to the accounts continued
for the year ended 31 December 2021

10 Related party transactions

Trustee expenses

During the year no trustee was paid expenses (previous year: 2 trustees and £221 in respect of travel).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Officer. The total employee benefits received were £47,884 (previous year: £92,034).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

City of Sanctuary UK

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	139,108	204,537	202,108	293,999	341,216	498,536
Other income	6,537	5,144	-	652	6,537	5,796
Bank interest	2,171	754	-	-	2,171	754
Total income	147,816	210,435	202,108	294,651	349,924	505,086
Expenditure						
Salaries, NIC and pensions	160,142	150,402	123,551	307,166	283,693	457,568
Recruitment, training and subs	56	756	-	1,497	56	2,253
Payroll and pension administration	1,920	2,257	338	1,447	2,258	3,704
Travel expenses	25	1,527	50	4,883	75	6,410
Volunteer expenses	590	39	2,256	2,989	2,846	3,028
Rent and room hire	708	4,345	-	-	708	4,345
Telephone and internet	1,009	970	485	1,099	1,494	2,069
Postage and stationery	832	787	340	549	1,172	1,336
Website, web development and I.T.	7,510	5,692	699	2,465	8,209	8,157
Insurance	744	460	-	460	744	920
Independent examination	1,320	660	-	660	1,320	1,320
Meeting and event costs	-	323	-	1,639	-	1,962
Equipment and materials	3,948	1,418	1,462	805	5,410	2,223
Other administrative costs	5,837	1,628	1,129	906	6,966	2,534
Contribution to host organisations	-	-	650	13,250	650	13,250
Direct project delivery costs	185	4,319	769	7,843	954	12,162
Trustee travel	180	221	-	-	180	221
Consultancy	-	-	13,758	17,806	13,758	17,806
Depreciation	-	-	253	577	253	577
Transfer to Asylum Matters CIO	-	-	81,247	-	81,247	-
Total expenditure	185,006	175,804	226,987	366,041	411,993	541,845
Net income / (expenditure)	(37,190)	34,631	(24,879)	(71,390)	(62,069)	(36,759)
Transfers between funds	20,140	32,913	(20,140)	(32,913)	-	-
Net movement in funds	(17,050)	67,544	(45,019)	(104,303)	(62,069)	(36,759)
Fund balances brought forward	175,644	108,100	100,405	204,708	276,049	312,808
Fund balances carried forward	158,594	175,644	55,386	100,405	213,980	276,049